

SAFETY INSPECTION CHECKLIST

GENERAL WORK ENVIRONMENT

Department/Division: _____ Date of Inspection: _____

Location: _____ Inspector: _____

Criteria	Yes	No	N/A
Are work areas properly illuminated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the ventilation system appropriated for the work performed?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are restrooms and washrooms kept clean and sanitary?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is potable water provided for drinking and washing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are outlets for water not suitable for drinking clearly identified?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where heat stress is a problem, do all fixed work areas have air conditioning?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is the work area clean and orderly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are floors kept clean and dry or have you taken appropriate measures to make floors slip resistant?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are floors free from protruding nails, splinters, holes, etc.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are permanent aisles and passageways clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are aisles and passageways kept clear?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are pits and floor openings covered or guarded?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is combustible trash removed from the worksite daily?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are spilled materials or liquids cleaned up immediately?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is there safe clearance in aisles where motorized or mechanical handling equipment travel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

FLOOR AND WALL OPENINGS, STAIRS AND STAIRWAYS

Are floor openings guarded by covers or guardrails on all sides?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do skylights have screens or fixed railings that would prevent someone on the roof from falling through?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are open pits and trap doors guarded?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are grates or similar type covers over floor openings such as floor drains, designed so that foot traffic or rolling equipment are not affected by grate spacing?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are open-sided floors, platforms and runways having a drop of more than 4 feet guarded by a standard railing or toe board?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are standard stair rails or handrails on all stairways having four or more risers?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all stairways at least 22 inches wide?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do stairs have at least a 6-½ foot overhead clearance?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are step risers on stairs uniform from top to bottom?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are steps on stairs and stairways designed or provided with a slip-resistant surface?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are stairway handrails located between 30 and 34 inches above the leading edge of stair treads?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are stairway handrails capable of withstanding a load of 200 pounds, applied in any direction?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ELEVATED SURFACES

Is the vertical distance between stairway landings limited to 12 feet or less?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are stairways adequately illuminated?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are signs posted showing the elevated surface load capacity?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Do elevated work areas have a permanent means of access and egress?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are materials on elevated surfaces piled, stacked or racked in a manner to prevent tipping, falling, collapsing, rolling or spreading?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

EXITS AND EXIT DOORS

Are all exits marked with an exit sign and illuminated by a reliable light source?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are exit routes clearly marked?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are doors, passageways or stairways that are neither exits nor access to exits, appropriately marked "NOT AN EXIT" or "STOREROOM" etc.?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are all exits kept free of obstructions?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are there sufficient exits to permit prompt escape in case of emergency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Do exit doors open in the direction of exit travel?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are doors that swing in both directions provided with viewing panels in each door?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Are exits and exit routes equipped with emergency lighting?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ADDITIONAL REMARKS: