

# Job Element Sheet

Operation	_____
Operator	_____

Product	_____
Date	_____

## OPERATION SEQUENCE

Work Element	Time (sec)	Machine Time	Manual Time	Walking Time

## Totals

- Manual work: \_\_\_\_\_ sec
- Machine work: \_\_\_\_\_ sec
- Walking time: \_\_\_\_\_ sec
- Total time: \_\_\_\_\_ sec

**EFFICIENCY ANALYSIS**

- % Manual work: \_\_\_\_\_ sec
- % Machine work: \_\_\_\_\_ sec
- % Walking: \_\_\_\_\_ sec
- Operator load factor: \_\_\_\_\_ sec

**OPERATION SEQUENCE**

Element	Current Time	Reduction Potential	Proposed Improvement

Prepared by \_\_\_\_\_ Date \_\_\_\_\_

**Contact us**

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